



Checklist

SSCAA-CL-O-GEN 02

June, 2026

RAMP INSPECTION CHECKLIST

Ramp Inspection to be performed in the presence of the Operator's representative

Date:		State of Registry:	
Local Time:		Operator:	
Location:		AOC Number:	
No. of persons on board:		AOP Number:	
Route From: Flight No:		Inspector(s) (i)..... (ii)..... (iii).....	
Route To:Flight No:			
Aircraft Type:			
Aircraft Nat & Reg. Marks:			
Aircraft Configuration:			
Aircraft Constructor's/Serial Number:			
Flight Crew Licences			
	Name	License Number	Expiry Date
Captain			
First Officer			
Cabin Crew			
Engineer			

Assessment Code: YES = Requirements met NO* = Requirements not met N/C = Not Checked N/A = Not Applicable

Inspection Item	Assessment			
	YES	NO	N/C	N/A
A. Flight Deck				
1. General condition, i.e. security of attachments, no loose objects on floor, etc				
2. Condition of crew seats, shoulder harnesses, seat belts and positive latching.				
3. Emergency equipment? i.e. crash axe, portable fire extinguisher, life jackets, oxygen supply and masks, emergency exit, escape rope				
4. Instrument security, placarding and all markings clear				
5. Condition of Windshield and side windows; ensure no cracks, crazing, scratches, delamination and visibility is clear				
6. Medical equipment (if located in flight deck)				
7. Cockpit door; operation and lockable				
8. Overdue Aircraft Deferred Defects				
B. Documents to be carried on Aircraft				
1. Valid Flight Crew Licences				
2. Valid Certificate of Airworthiness				
3. Certificate of Registration				
4. Noise Certificate (<i>where applicable</i>)				
5. Are details of the above Certificates consistent? i.e. aircraft model, serial number, registration marks etc. – Verify with actual aircraft details				
6. Are signatures on Certificates in permanent ink?				
7. Radio Station Licence				
8. Valid Maintenance Release Certificate				
9. Air Operator Certificate (<i>where applicable</i>)				
10. Aircraft Flight Manual or Pilot's Handbook				
11. Minimum Equipment List (<i>where applicable</i>)				
12. Valid Mass and Balance Schedule				
13. Technical Logbook (or Journey Logbook)				
14. Passenger and Cargo Manifests (<i>where applicable</i>)				
15. Navigation Maps, Charts required for flight and diversions				
C. Cabin Interior (Passenger Aircraft Only)				
1. General condition of cabin; security of fittings and no loose objects on the floor				
2. Cabin crew seats, harnesses, seat belts and positive latching				
3. Cabin crew seats on exit path, pull seat down and ensure seat retracts by itself				
4. For all seat belts, check Technical Standard Order marking, due date for next inspection and positive latching (<i>sample</i>)				
5. Passenger address system and clear audio quality				
6. Cabin to Cabin, Cabin to Cockpit, & Cockpit to Ground Crew communication systems				
7. Portable fire extinguishers; contents, re-inspection due date and storage security				
8. First Aid and Survival kit; adequacy and validity of contents, inspection due date				
9. Life jackets, floatation devices; condition and re-inspection due date				
10. Emergency flash lights; working condition and storage security				

Inspection Item		Assessment			
C. Cabin Interior (Passenger Aircraft Only) <i>continued....</i>		YES	NO	N/C	N/A
11. Cabin Signs; Exit, No smoking, Fasten seat belts – Check illumination, visibility					
12. Slide Inflation Bottles pressure (if visible)					
13. Emergency oxygen supply ; contents pressure and security					
14. Megaphones; working condition and storage security (<i>if required</i>)					
15. Life Raft storage and marking (if required)					
16. Emergency briefing Cards; correct aircraft type and availability on all seats (do random sampling)					
17. Emergency Floor lighting (<i>check function, if pilot in command is on-board</i>)					
18. Emergency Exits; check adequacy of space					
19. Ensure passenger seats adjacent to Emergency Exits do not obstruct exits					
20. Adequacy of seat pitch (<i>space between seats should allow free movement</i>)					
20. All seats are secure and maintain up-right position when selected (<i>sample</i>)					
21. All tables maintain safe secure position for landing and take-off (<i>sample</i>)					
22. Security of overhead baggage storage					
D. Cabin Interior (Cargo Carrier)and Cargo Compartment (Passenger)		YES	NO	N/C	N/A
1. Cargo door condition					
2. Cargo liners free from tears, punctures, damage					
3. Cargo compartment fire protection					
4. Smoke detectors					
5. lighting and protective grills					
6. Cargo flooring free from structural damage					
7. Pallet positions/compartments are labelled for position identification and weight limitations					
8. Ball mats condition; no broken or missing balls (<i>if applicable</i>)					
9. Forward, aft, and side restraints are is serviceable					
10. Roller assemblies security, missing or broken rollers					
11. Adequacy of cargo restraints for bulk loaded cargo					
12. Security of cabin mounted equipment					
13. Portable fire extinguishers and inspection due dates					
14. Inspect cargo manifest for hazardous material or dangerous goods					
15. If 'Yes' above, enquire if crew is aware and if proper paperwork is available					
16. Location and labelling of dangerous goods/hazardous material					
17. Establish special requirements for packing, storage and handling					
18. Establish how Pilot in Command ensures proper load distribution					
19. ELT and service dates, check if required for life rafts also					
E. Aircraft Exterior		YES	NO	N/C	N/A
1. Evidence of cracks, dents, missing or loose rivets, fasteners on any part of the structures					
2. Engine inlets, cowlings, (<i>where applicable</i>) Propeller/Rotor blades					
3. Wing leading edge for any obvious damage, de-icer boots for general condition					
4. Static dischargers (wicks); check if any are missing					
5. Wing structures trailing edges for general condition					
6. Landing gear and wheel well structures, leaks, corrosion, chafing, damage etc.					
7. Brake hoses and units for general condition					
8. Tyre condition, pressure and security of wheel assemblies					
9. Fuselage structure and belly for cracks, corrosion, missing/loose rivets, dents					
10. Pitot static ports and Pitot tubes					

